



BIOMETRIC IDENTIFICATION CONSENT FORM

At the Sacred Heart Language College, we have been using biometric identification finger scan technology in the Study Centre for some time. This system is also used successfully in the Canteen. Biometric identification provides a more efficient service to students, eliminating the need for library cards or lunch cards which can be lost or damaged. The biometric identification system operated at The Sacred Heart Language College uses the finger and its image to uniquely identify each student. The system measures many aspects of the finger to do this. Each student has their fingerprint registered, which will then be translated to a unique identification code which is entered into the system. **The system does not create or store an image of the fingerprint.**

This form of identification is called Biometrics, which, translated, means measurements of human characteristics. **This is not fingerprinting.** The image of the fingerprint itself is not recorded or stored and cannot be regenerated from the digital data which cannot, therefore, be compared to existing records of fingerprint images.

To continue the delivery of these systems and work within updated Governmental directives (Protection of Freedoms Act 2012) every college has to obtain parental consent for the use of student biometric data. Parental consent is required to take and process biometric data from your child's finger and use this information for the purpose of providing your child access to the Library and Canteen systems. We will not use the biometric information for any other purpose. The Sacred Heart Language College will store the biometric information collected securely in compliance with the Data Protection Act 1998. We will only share this information with the suppliers of our biometric identification systems and will not unlawfully disclose it to any other person.

In order to be able to use your child's biometric information in this way, **parental consent is required.**

You can withdraw your consent at any time by writing to us. In addition, your child may at any time object or refuse to allow their biometric information to be used even if you have given your consent. We would appreciate it if you could explain this to your child.

If you do not wish your child's biometric information to be processed by the college, or your child objects to such processing, we will provide alternative arrangements that allow them to borrow items from the Study Centre. A 4-digit PIN can be issued for the canteen. Should you agree to the processing of your child's biometric information, please note that when she leaves the college, or if for some other reason he/she ceases to use the biometric system, her biometric data will be deleted.

If you require further information then please feel free to contact Mrs L. Williams or Mrs M Nichols