



Use of Digital Images Statement (Photography and Video)

At The Sacred Heart Language College, we take the issue of child safety very seriously, including the use of digital images. To comply with the General Data Protection Regulation Act 2018, we need your permission before we can photograph or make any recordings of your child. The required approval will be obtained as part of the enrolment procedure for every student.

Occasionally, we may take photographs of the pupils at our school. We may use these images in our school's prospectus or in other printed publications that we produce, as well as on our website.

Photographs taken in and around the school, on school visits, at school performances and sporting events provide an excellent opportunity to promote the achievements and celebrate success of our students and the school. We may also make video or webcam recordings for school-to-school conferences, monitoring or other educational use including filming lessons for teacher training purposes. Examples of how digital photography and video may be used include the following:

- Student being photographed (by classroom teacher, teaching assistant or other student) as part of a learning activity and then sharing the pictures on the interactive whiteboard in the classroom which would allow students to see their work and make improvements.
- Student image used for presentation purposes around the school, for example, in school wall displays and power point presentations to capture images around the school.
- Student image may be used in a presentation about the school and its work in order to share its good practice and celebrate its achievements, which is shown to other parents, schools or educators.
- Student image may be used in a piece of coursework or within a picture/presentation of a school play.

2.

We therefore would like to seek your permission specifically for the following:

- The school's photography of your child may be used in the school prospectus and other printed publications that we produce for promotional purposes.
- We may use the student's image on our college website or social media channels
- We may record the student's image on video.
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Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies

From time to time, our school may be visited by the media who will take photographs or film footage of a visiting dignitary or other high-profile event. Students will often appear in these images, which may appear in local or national newspapers, or on televised news programmes. Separate permission will be sought in these cases.

If there are safeguarding concerns regarding the publication of your daughter's name, image or work please also contact the safeguarding team at the college via the front office on 020 8863 9922 or via email:

Safeguarding@tshlc.harrow.sch.uk

Thank you for your assistance in this matter.