

THE SACRED HEART LANGUAGE COLLEGE

Roman Catholic Diocese of Westminster

The High Street, Wealdstone, Harrow, Middlesex, HA3 7AY

Headteacher:
Miss Nicola Walsh



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21st October 2025

Dear Parents and Carers,

A Reminder About Expectations: Attendance, Punctuality, Uniform and The Sacred Heart Way

As we move further into the term, I would like to take this opportunity to remind all families of the high expectations we hold for every student at The Sacred Heart Language College. These expectations are central to maintaining a culture of respect, pride, and success—what we proudly call The Sacred Heart Way.

Attendance and Punctuality

- Excellent attendance and punctuality are vital for every student's learning and wellbeing.
- All students should aim for 100% attendance and must arrive on time each morning.
- All students should be onsite by 8.20am ready for an 8.30am start
- Students arriving late miss valuable learning time and disrupt the start of lessons.
- If your child is unwell or unable to attend school, please ensure you contact the school office by 8:30am on the first day of absence
- Once on-site students must move to lessons on time to maximise learning opportunities and a love of learning
- Failure to do so will result in sanctions in line with school policy

Please refer to my previous letter outlining the importance and impact of attendance and punctuality on student wellbeing and achievement.

Uniform and Presentation

We expect all students to wear their full school uniform with pride each day. This reflects their respect for themselves, their school, and their learning. Please note the following reminders:

- False nails, eyelashes and jewellery are not permitted except a small pair of studs
- Hair should be tidy and appropriate for school.
- PE Kit must be worn only on PE days, and it should be the correct school PE uniform – *please see Ms Robertshaw's letter regarding PE Kit.*
- Students wearing incorrect uniform will be asked to correct it before attending lessons and if they cannot they will be sanctioned by removal from lessons as we work together to uphold the highest standards for all our learners.

The Sacred Heart Way

At The Sacred Heart Language College, we expect every member of our community to live out our shared values, which define The Sacred Heart Way:

- Faith – Living out our Gospel values through love, compassion and respect.
- Service – Contributing positively to our community and supporting others.
- Excellence – Striving for the highest standards in all that we do.
- Respect – Treating ourselves and others with dignity and kindness.
- Community – Working together in unity and friendship.

These principles guide how we learn, behave, and support one another. We ask for your continued support in reinforcing these values at home.

Thank you for your ongoing partnership in ensuring that all our students meet these expectations and continue to thrive as proud members of our Sacred Heart community.

Yours sincerely,

A handwritten signature in black ink that reads "Kim McGarvey". The signature is written in a cursive style with a large, stylized 'K' and 'M'.

Mrs K. McGarvey
Deputy Headteacher