



The Sacred Heart Language College

186 High Street, Wealdstone, Harrow, Middlesex, HA3 7AY

**“CONFIDENT IN GOD’S LOVE FOR US.
WE COMMIT OURSELVES TO HIS SERVICE”**

This post is subject to the contract of employment between the teacher and the Governing Body of The Sacred Heart Language College and the provisions in the General Guidance on Job Descriptions / Conditions of Service of Teachers as included in the document on Teachers’ Pay and Conditions.

The postholder must have regard to the Roman Catholic character of the School and be willing to support and uphold our ethos.

JOB DESCRIPTION - TEACHER OF GEOGRAPHY

PURPOSE OF POST

To work as a member of the Geography Department, seeking to raise standards and improve exam results, through effective curriculum delivery in this area.

TASKS, DUTIES AND RESPONSIBILITIES

1. To teach Geography throughout the school in KS3 and KS4.
2. To ensure good curriculum delivery through good preparation and quality teaching.
3. To set, mark and record homework according to the homework timetable.
4. To monitor and record pupil progress according to the school’s assessment policy.
5. To contribute, if appropriate, to other teaching in the Humanities Faculty.
6. To maintain good order in the classroom including a good learning environment that is litter-free and graffiti free.

As a member of staff in the school the post holder will contribute to the whole life of the school by:

- a) attending all necessary meetings, including Parents’ Evenings and appropriate Working Party meetings;
- b) supporting the aims and ethos of this Catholic School;
- c) supporting whole school policies;
- d) being a member of one of the pastoral year teams;
- e) fulfilling the Terms and Conditions of Service, as laid down in the current “Pay and Conditions of Service for Teachers”

LINE MANAGEMENT

The appointed teacher will be line managed by the Head of Department, and will be responsible to the Head of Department for all matters relating to curriculum and learning. As a Form Tutor, the appointed teacher will be line managed by the Year Co-ordinator.