



SAFEGUARDING UPDATE

Summary of Emergency Safeguarding procedures during School Closure

The following is a summary of the annex to the Schools Safeguarding Policy during the current COVID19 crisis. This has been designed as a quick reference for staff and parents. It should be read in conjunction with the full annex document available on our website.

In an emergency or if you have any safeguarding concerns then you can contact the following people:

The Sacred Heart Language College

Ms R Sorohan: Designated Safeguarding Lead (DSL) email: rsorohan@tshlc.harrow.sch.uk

Ms D Capp: Deputy DSL email: dcapp@tshlc.harrow.sch.uk.

If it is very urgent call **07545 697101**. If there is no answer then please leave a message or send a text and you will receive a return call.

Local authority

For emergency safeguarding cases call the Harrow Golden Number to contact the community access team. The number is **020 8901 2690** Use this number between 9-5 on weekdays.

At night and weekends call the Emergency assistance duty team on **020 8424 0999**

Below is a list of measures that have been put into place to ensure the safety of ALL of the pupils.

- The role of the DSL remains the same even when the majority of pupils are at home as the safeguarding needs of all pupils must be met whether they are at school or not. This involves working with all appropriate agencies and people who are working to support the pupils.
- The school remains open for the daughters of key workers and pupils deemed to be vulnerable as well as those with an EHCP.
- Vulnerable pupils are looked after pupils and those with CIN or CP plans as well as those who may have health or mental health issues.
- All of the parents of these pupils have been contacted before school closed for the majority of pupils and we will keep in regular contact (at least once a week).
- Social distancing is taking place in school to protect all pupils, staff and visitors.
- Information is being regularly updated on the school website about agencies and organisations who may be able to help the pupils e.g. Kooth an online counselling service which can be contacted via details on our website
- All staff will be kept advised and provided with update training on Safeguarding during the current situation. The Particular emphasis will be placed on Online Safety. Further advice to parents and links to resources can be found in section 6.3 in the

DFE guidance at <https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers>

Practical Measures taking place:

- Teachers are putting work on Show my homework for all year groups and pupils and staff can send messages through this site. Work should be completed for every lesson set. If anyone is having a problem accessing Show my Homework then go onto it through the school website and click onto the relevant year group and all the work set for the year group will appear and pupils can find their work by the class or teacher name
- Pupils who do not have access to a computer, mobile phone or tablet have been given a pack of information which they can work from at home
- All pupils in receipt of Free School Meals have received a voucher providing for lunches until after the Easter holidays. Further details will be provided on the next steps after the Easter holidays.
- A small number of families have received a voucher from the Catholic Children's Society Crisis Fund to support them through this crisis.
- Directors of Study, the SENCO and the DSL and deputy DSL are regularly contacting families, and where necessary social workers, as well as participating in case conferences and keeping a record of pupil's specific needs.
- Staff are contacting the daughters of Key workers to make sure they know we are open for them and to check on attendance.
- A record of attendance and details of contact with families is being kept and reported to the DFE.
- Schools are running with normal staff members but if there is a need for volunteers then all normal DBS ID procedures will take place.
- The school will be opened during the Easter holidays apart from Good Friday and Easter Monday

March 2020